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Headteacher: Christine Barlow

20 November 2017

Dear Parent/Carer

As you know Mill Lane Primary School will close at 2.30pm on Thursday 21st December following the key stage 2 assembly.

Please make arrangements for your child to be collected at 2.30pm or complete the form below as soon as possible, but no later than Monday 18 December 2017.

Many thanks.

Yours sincerely

Miss C Barlow
Head Teacher

✂.....

I am unable to collect my child(ren) at 2.30pm on Thursday 21st December for the following reason:

I would like my child(ren) to remain in school until 3.30pm

Name of child(ren): _____ Class(es): _____

Name of parent: _____

Signature: _____ Date: _____

Learning through hard work, friendship and fun.

